



LLECHWEN HALL

HOTEL & RESTAURANT

WEDDINGS 2019



WELCOME TO LLECHWEN HALL

Congratulations on your engagement and thank you for considering Llechwen Hall for your wedding venue. Set in the heart of the Cynon Valley, Llechwen Hall is a charming country house hotel surrounded by six glorious acres of hilltop countryside and outstanding panoramic views of the valleys below.

ABOUT US

Originally built in the 17th Century and then extended as a Victorian mansion, Llechwen Hall is a 20 bedroom hotel, boasting excellent service, sumptuous AA Rosette awarded cuisine and a fantastic range of wedding suites to choose from.

Whether you're looking for the rustic setting of a Welsh longhouse or the luxury feel of a glass-panelled Garden Marquee, the hotel is fully licensed to hold weddings from 10-300 of your all important guests.

PERSONAL SERVICE

From your initial enquiry right through to the day itself, our experienced team of wedding planners will guide you step by step to give you the day you've always dreamt of.

As you and your guests will be our utmost priority, rest assured that we will only ever host one wedding per day.

And after your wedding, as part of the Llechwen Hall family, we'll even invite you back one year later on your anniversary to enjoy a complimentary one night stay!

GET IN TOUCH

We would love to meet you and discuss your plans, so get in touch with our wedding team to book in your own personal tour of the hotel.

On your first visit we'll also put together some quotations for you as well as a list of our current available dates.

Call us on 01443 742 050 or email weddings@llechwenhall.co.uk.

BOOKING THE REGISTRAR

When reserving the hotel for your wedding ceremony, you must contact and book the local registrar, unfortunately the hotel are not able to do this on your behalf. The registrar office for Llechwen Hall is: Penalta House, Tredomen Park, Ystrad Mynach, Hengoed, CF82 7PG, they can be contacted by calling 01443 863 478 or email registrars@caerphilly.gov.uk







GARDEN MARQUEE

SO MUCH MORE THAN A MARQUEE

For that extra touch of class.

Our luxury Garden Marquee complete with floor to ceiling glass panels is gracefully positioned to make the most of the stunning views over the Welsh Valleys, offering you the perfect backdrop for your all important wedding photos.

With a capacity for 50 to 300 guests, this versatile and dividable room offers the ideal space for intimate as well as large weddings. With crisp white drapery, uplighting, chandeliers, Black LED dancefloor, bespoke bar area, as well as a fabulous open terrace to help you and your guests make the most of the great weather, its clear to see why this is our most show-stopping suite.

Elegantly draped in crisp white linen, this room offers you a complete 'blank canvas', which can be dressed to meet the look and style you desire for your wedding day.

GOOD TO KNOW

Llechwen Hall hosts regular wedding fayres as well as an annual Summer Showcase so you can see the Garden Marquee dressed to impress. Please ask one of our wedding planners or check our website for our next wedding fayre/showcase date.

ROOM HIRE CHARGES

Monday to Thursday	£700
Friday & Saturday	£1350
Sunday	£925

(Please note: Civil Ceremonies held at Llechwen Hall are charged at a supplement of £395. This fee is in addition to our Wedding Package prices)

MINIMUM NUMBERS

Civil Ceremony	unavailable
Wedding Breakfast	90
Evening Reception	150

(Applies on Fridays & Saturdays only)

CAPACITIES

Civil Ceremony	unavailable
Wedding Breakfast	50-300
Evening Reception	50-300



NELSON SUITE

17TH CENTURY CHARM AND CHARACTER

The romance of a 17th Century Welsh Longhouse.

With striking, original 17th century beams our Welsh long house offers you rustic elegance for your civil ceremony and wedding celebrations. The Nelson Suite has a capacity of up to 90 guests for your wedding and is complete with its own private entrance and long aisle, making it our most popular ceremony room choice. The intimate feel of this room also appeals to smaller weddings or receptions of 50 guests or less.

GOOD TO KNOW

Rich in history, the Nelson Suite at Llechwen Hall is one of the oldest buildings at the hotel. Full of character, this room is a self-contained function suite with its own bar and restroom facilities, as well as an outdoor terrace, which is perfect for your arrival drinks and canapés.

ROOM HIRE CHARGES

Monday to Thursday	£250
Friday & Saturday	£350
Sunday	£300

(Please note: Civil Ceremonies held at Llechwen Hall are charged at a supplement of £395. This fee is in addition to our Wedding Package prices)

MINIMUM NUMBERS

Civil Ceremony	40
Wedding Breakfast	40
Evening Reception	70

(Applies on Fridays & Saturdays only)

CAPACITIES

Civil Ceremony	20-90
Wedding Breakfast	20-60
Evening Reception	20-60



OAK BEAM ORANGERY

A LUXURIOUS SETTING WITH VIEWS TO MATCH

A room with a view.

The Oak Beam Orangery serves as the hotel's main restaurant and its' panoramic bi-folding doors open out on the main Garden Lawn. With its glass roof, original 17th Century beams, and natural stone flooring, this room also makes a popular choice as a function room in its own right.

Available for civil ceremonies on mid-week dates as well as for wedding reception private hire in the day, this room offers smaller weddings the Llechwen Hall grandeur in a more suitable space.

GOOD TO KNOW

The Oakbeam Orangery Restaurant is open to the public so why not try out our facilities by booking in for an Afternoon Tea, Lunch or Dinner to get a real taste of what we can offer.

ROOM HIRE CHARGES

Monday to Thursday	£495
Friday & Saturday	£795
Sunday	unavailable

(Please note: Civil Ceremonies held at Llechwen Hall are charged at a supplement of £395. This fee is in addition to our Wedding Package prices)

MINIMUM NUMBERS

Civil Ceremony	40
Wedding Breakfast	40
Evening Reception	unavailable

(Applies on Fridays & Saturdays only)

CAPACITIES

Civil Ceremony	20-60
Wedding Breakfast	20-60
Evening Reception	unavailable



ARRIVAL DRINKS

DRINKS PACKAGE ONE

Glass of Bucks Fizz on arrival.
Glass of House Wine with the meal.
Glass of Sparkling Wine to toast.

£16.95 per person

DRINKS PACKAGE TWO

Glass of Prosecco or Pimms on arrival.
Glass of House Wine with the meal.
Glass of Prosecco to toast.

£21.95 per person

DRINKS PACKAGE THREE

Glass of House Champagne on arrival.
Two Glasses of House Wine with the meal.
Glass of House Champagne to toast.

£27.95 per person

CHAMPAGNE (125ML)

House Champagne	£8.45
Premium Champagne	£10.95
House Rosé Champagne	£10.95

WINE (175ML)

House Red, White or Rosé	£6.75
Sparkling Wine (125ml)	£6.95
Prosecco (125ml)	£7.25
Warm Mulled Wine	£5.75

A full selection of seasonal wines are available upon request.

COCKTAILS

Bucks Fizz	£5.50
Dressed Pimms	£6.75
Further selection available, from	£6.75

BOTTLES

Bottled Beers (330ml)	£5.45
Alco-pops (330ml)	£5.45
Bottled Cider/Ale (500ml)	£6.45

SOFT DRINKS

Coke, Diet Coke, Lemonade	£2.70
Juice (orange, apple, cranberry)	£3.40
J2O Juice Drink	£3.75
Fruit Punch	£2.95
Fruit Pressé (275ml)	£3.75
Bottled Still or Sparkling Water (1 Ltr)	£3.95
Tea or Coffee & Chocolate Mint	£2.95

ADD FRUIT TO YOUR FIZZ..?

For that extra special touch, why not add some berries to your arrival drinks for just 25p per person.



EXQUISITE DINING

FOOD GLORIOUS FOOD

We believe that the catering on your wedding day should be a reflection of the dedication and love you share at the start of your lives together. With this in mind, our AA Rosette awarded chefs create and produce a variety of menus for your selection using the finest local produce.

By preparing all our food on site, we are able to tailor our menus to specific themes, ideas and dietary needs. You can even book a private consultation with our Head Chef to discuss how we can implement your own culinary preferences into your day.

Rest assured, from canapés to a full 5-course wedding breakfast, we provide the same level of care and attention to detail into every delicious bite.

COMPLIMENTARY WEDDING BREAKFAST TASTING

As the Wedding Breakfast is such a key part of your wedding day, inclusive in our wedding packages, we offer a complimentary Menu Tasting so you can try and choose the food which you and your guests will enjoy on the day itself.

DIETARY REQUIREMENTS

In addition to our delicious vegetarian and vegan menus, we are happy to work around any allergies or food intolerances, and we are able to adjust most of our menus to be gluten free. Please speak to our wedding team for more details.

As a helpful tip we would recommend that you add 'Please RSVP with any dietary requirements' to your wedding invitations.



CANAPÉ SELECTION

Choose three canapés for £5.95 per person.
Additional canapés are available for £2.25 per person.

HOT CANAPÉS

Prawn Tempura
crisp light batter

Chicken Liver Parfait & Onion Marmalade
served on an edible spoon

Chicken Kofta-pop
with mint dressing

Grilled Steak & Chips
with béarnaise cream

Mini Lamb & Feta Burgers
with mint yoghurt

Fish & Chips
served on a rösti with mushy peas

Pulled Pork Rolls
bourbon soaked, in a mini brioche bun

VEGETARIAN CANAPÉS

Mushroom & Sage Pâté (v)
served on brioche

Hummus & Pitta Shards (v)
served in a shot glass

Red Onion & Goats Cheese Tart (v)
topped with fresh parsley

Tomato & Basil Bruschetta (v)
finely cut red onion

Welsh Rarebit Bites (v)
on a toasted loaf

Tomato Soup & Toastie (v)
served in a shot glass

Roasted Tofu-pop (v)
with a pesto marinade

DESSERT CANAPÉS

Strawberries & Cream (v)
served in a shot glass

Nutella Cake-pop (v)
with toasted hazelnuts

Mango Cheesecake (v)
served in a shot glass

Ice-cream Sundae Cake-pop (v)
topped with cream cheese frosting

Home-Baked Cookies (v)
served with a milk flute

Chocolate Dipped Strawberries (v)
white, milk and dark chocolate

(v) - vegetarian

WEDDING BREAKFAST MENU ONE

TO START

Vegetable Cawl (v)
caerphilly cheese dumpling

Pork, Chicken Liver & Herb Pâté
homemade chutney, wholemeal bread

Melon Rose (v)
kiwi & passionfruit salsa, ginger & mint syrup

FOR MAINS

Breast of Chicken with Fruit Stuffing
seasonal vegetables, roast potatoes, thyme gravy

Welsh Leg of Lamb
minted roast potatoes, seasonal vegetables,
rosemary jus

Pan Fried Sea bass
chive crushed potatoes, buttered greens,
saffron velouté

£44.00 per person

DESSERT

Choux Bun (v)
vanilla cream, belgium chocolate glaze

Orange Infused Crème Brûlée (v)
all butter shortbread biscuit

Forest Fruit Eton Mess (v)
strawberry compot, honeycomb

Please select one starter, main and dessert for all of your guests.

You are welcome to select courses from different menus at a supplement. Please discuss your requirements with a member of our wedding team.

(v) - vegetarian

WEDDING BREAKFAST MENU TWO

INTERMEDIATE

Lemon or Raspberry Sorbet (v)

TO START

Tomato & Roasted Red Pepper Soup (v)
ciabatta crouton, basil oil

Modern Day Prawn Cocktail
marie rose sauce, buttered brown loaf

Smoked Chicken Caesar
garlic bruschetta, parmesan, micro herbs

FOR MAINS

Hand-carved Sirloin of Welsh Beef
chateau potatoes, seasonal vegetables, yorkshire
pudding, red wine jus

Apricot & Herb Stuffed Loin of Pork
smoked bacon & savoy mash, root
vegetables, cider jus

Poached Cod Loin
scallop mousse, saffron fondant, asparagus,
mint & broad bean ceviche

£54.00 per person

DESSERT

Double Chocolate Brownie (v)
chocolate soil, clotted cream, fresh mint

Blueberry Cheesecake (v)
blackberries, raspberry gel

Llechwen Hall Sticky Toffee Pudding (v)
salted caramel sauce, vanilla ice cream

Please select one starter, main and dessert for all of your guests.

You are welcome to select courses from different menus at a supplement. Please discuss your requirements with a member of our wedding team.

(v) - vegetarian

WEDDING BREAKFAST MENU THREE

INTERMEDIATE

Rosehip Prosecco or Limoncello Sorbet (v)

TO START

White Onion & Watercress Soup (v)
broad beans, truffle oil

Loin of Venison Carpaccio
parsnip pureé, vegetable crisp, parmesan &
lemon dressing

Smoked Salmon Ballotine
soft herb crust, fennel crostini, pea shoots

FOR MAINS

Fillet of Beef
fondant potato, green beans, caramelised carrot,
red wine & balsamic reduction

Pan-fried Duck Breast
creamed potato, sautéed greens, cranberry &
orange jus

Fillet of Salmon Wellington
kale, hassleback baby potatoes, confit
lemon sauce

DESSERT

Apple Compote & Wildflower Honey (v)
vanilla custard ice cream

Black Forest Torte (v)
tonka bean cream, macerated cherries,
toffee honeycomb

Champagne & Forest Fruit Jelly (v)
redcurrant frost, mint syrup

£64.00 per person

Please select one starter, main and dessert for all of your guests.

You are welcome to select courses from different menus at a supplement. Please discuss your requirements with a member of our wedding team.

(v) - vegetarian

ALTERNATIVE MENUS

CHILDREN

Baked Garlic Bread (v)
salted parsley butter

Selection of Crudités (v)
Chive Cream Dip

Soup of the Day (v)
homemade bread

Homemade Cheese & Tomato Pizza (v)
French Fries

Grilled Chicken Breast
Potato Mash & Vegetables

Fish Finger Sub Roll
Potato Wedges and Salad

Warm Doughnuts (v)
Cookie Dough Ice Cream

Chocolate Brownie (v)
Vanilla Ice Cream

Fresh Fruit Salad (v)
orange juice

£24.00 per person

VEGETARIAN

Panko Fried Halloumi (v)
mango, tomato & herb salad

Beetroot Carpaccio (v)
whipped goats cheese, candied walnut &
honey dressing

Charred Vegetable & Pant-ys-Gawn Stack (v)
roasted carrot puree, kale pesto

Broad Bean, Courgette & Mint Frittata (v)
watercress & honeyed yoghurt dressing

Wild Mushroom Cannelloni (v)
tomato fondue, crème fraîche

£44.00 per person

VEGAN

Beetroot Hummus (ve)
sesame oil, corn chips

Saffron Onion Bhaji (ve)
coriander salad, spiced mango jam

Lentil, Butter Bean & Toasted Cashew Bake (ve)
sautéed kale, balsamic onion gravy

Fried Polenta (ve)
wild mushrooms, hazelnuts, figs, blackcurrant
dressing

Sweet Potato, Spinach & Coconut Curry (ve)
mint pilaf rice, paratha

Black Forest Chocolate Mousse (ve)
macerated cherries

Strawberry, Prosecco & Wildflower Jelly (ve)
crystal crackles

£44.00 per person

(ve) - vegan



EVENING BUFFET

ORIENTAL FEAST

Lemon Chicken
Hot & Sour King Prawns
Vegetable Chow Mein (v)
Curried Pancake Rolls (v)
Assorted Dim Sum
Fried Rice (v)
Prawn Crackers & Dips (v)

£24.00 per person

CHIP SHOP SUPPER

Mini Battered Fish Fillets & Chips
Battered Sausage
Mushy Peas Pudding (v)
Chip Shop Curry Sauce (v)
Chip Shop Gravy (v)
Buttered Baps (v)
Mini Meat or Vegetable Pies

£24.00 per person

GARDEN BBQ

Hand-rolled Beef Burgers
Flavoured Choice Sausage
Marinated Chicken Strips
Vegetarian Burgers or Sausages
Green Salad (v)
Coleslaw (v)
Buttered Corn (v)
Roasted New Potatoes (v)

£25.00 per person

HOG ROAST

Local Spit Roast Pork, Soft Flour Baps, Crackling,
Bramley Apple Sauce, Fruit Stuffing, Garlic
Roasted New Potatoes, Green Salad and
Coleslaw (based on a minimum of 80 guests)

£27.50 per person

CREATE YOUR OWN

(minimum choice of 5 options, assorted sandwiches & salad included)

Mini Fish & Chip Cones	£8.00
Sausage Rolls	£3.95
Cocktail Pasties	£3.95
Potato Wedges (v)	£3.95
Chicken Drumsticks	£3.95
Selection of Crisps	£2.95
Chips (v)	£3.95
Mini Cheese & Tomato Pizzas (v)	£3.95
Mini Onion Bhajis (v)	£3.95
Vegetable Samosas (v)	£3.95
Mini Vegetable Spring Rolls (v)	£3.95
Selection Crudités & Dips (v)	£3.95
Lemon Syllabub with Candied Lemon	£3.75
Kiwi-fruit Meringues	£3.75
Double White Chocolate Mousse on Madeira Cake	£3.75
Belgian Chocolate & Orange Tart	£3.75
Pink Champagne Cheesecake	£3.75
Cherry Bakewells	£3.75
Fresh Strawberry Tart	£3.75
Orange & Passion Fruit Fools	£3.75

ADD A LATE NIGHT FEAST?* £9.95 per person

Feed that late night hunger with a selection of chips, pizza and bacon rolls served at 11:00pm.

(*Only available as an additional option when another evening buffet option is selected.)



ACCOMMODATION

YOUR LUXURIOUS STAY

All of our 20 bedrooms are unique in character and charm. With individual styling, deluxe beds and antique furniture, the luxury bedrooms at Llechwen Hall are far beyond the expectations of a 3-star country house hotel.

Our 'Abercynon Bridal Suite' along with our double rooms are located in the Main Building, while our executive, family and 4-poster rooms are in our Coach House. All our rooms have en-suite facilities, as well as flat screen televisions, telephones and complimentary Wi-Fi.

AVAILABLE ROOMS

Room Type	Number of Rooms	Price Per Night*
Bridal Suite	1	£179
Four-Poster Room	6	£139
Executive Room	4	£129
Standard Room	9	£109

*Please note, these prices are for guidance only. Please speak to one of our Wedding team for our room prices closer to the date of your Wedding.

Prices are based on two people sharing and include a Full Welsh Breakfast. Children aged between 2 & 12 are charged at an additional supplement of £18.00 per person. Extra adults are charged at an additional supplement of £34.00 per person.

HOW TO BOOK

We provisionally book 15 rooms on your behalf until 28 days before the wedding, whereafter we require credit/debit card details to secure any accommodation bookings*.

Your guests can either book via the Bride and Groom or direct by calling 01443 742 050.

*terms & conditions apply, subject to availability

A LITTLE EXTRA...

When you book one of our full day wedding packages, we are pleased to offer our luxurious Bridal Suite with our compliments*.

*terms & conditions apply, subject to availability



FINISHING TOUCHES

TO DECORATE

Easel for the Table Plan	£FOC
Flowers	£POA
Chair Covers	£3.50
Chair Covers & Sash (from)	£4.75
Chair Sash	£1.75
Chiavari Chairs	£4.50
Hanging Lanterns Border	£150
Floral Plinths (pair)	£95
Mail Box	£25
Top Table Bow Sash	£39
Cake Table Bow Sash	£25
Sequin Cake Table Cloth	£45
Card/Gift Table Bow Sash	£25
Table Runner (from)	£10
White Aisle Runner	£30
Aisle Rose Petals (from)	£20
Deluxe Cake Stand with Knife (from)	£20
Cupcake Stand (from)	£20
Decoration service	£POA
Wedding Decor Design service	£POA
Toiletry Baskets (from)	£25
Order of Service Display	£50

TO EAT & DRINK

Popcorn Cart (100 guests)	£295
Chocolate Fountain (100 guests)	£295
Macaroon Tower (100 guests)	£250
Confectionery Buffet (50 guests)	£99
Llechwen Hall Cheese Table (50 guests)	£295
LH Chocolate Favours (each)	£3.95
LH Welshcake Favours (each)	£3.95
LH Cookie Favours (each)	£3.95
Seasonal Favours (each)	£3.95
Beverage Station display of colourful soft drinks in glass dispensers (50 guests)	£200
Hot Chocolate Station (50 guests)	£200
Beer Ladder Display (25 guests)	£109
Pimp My Drink Display (50 guests)	£99
Doughnut Station (50 guests)	£195

STATIONERY

A3 Table Plan (from)	£120
Place Cards (each)	£0.75
Table Menus (each)	£1
Table Numbers	£FOC
Live Photo Album Set-up	£49

FOR FUN

Disco with our Resident DJ	£350
Harpist	£POA
Garden Lawn Games	£120
Photobooth (3 hours)	£POA
Projector & Screen	£95
Save Your Feet Basket (per person)	£7
Casino Tables	£POA
Children's Activity Pack (each)	£7

IS THERE SOMETHING ELSE?

This page details a brief list of finishing touches that we can help you with but should you have something else in mind, just ask a member of our wedding team.



WEDDING PACKAGES

WEDDING PACKAGE ONE

- Dedicated member of our wedding team
- No Room Hire Charge*.
- Twinkle Light Backdrop.
- White Aisle Runner.
- Complimentary Bridal Suite.
- Wedding Breakfast choice from Menu 1.
- A Glass of Bucks Fizz on Arrival.
- A Glass of Wine with the Meal.
- A Glass of Sparkling Wine for the Toast.
- Suite dressed with Fresh White Table Linen.
- Jugs of Iced Water with Lemon.
- Use of the Hotel's Cake Stand & Knife.
- Premium White Chair Covers.
- Use of the Hotel's Amplification System.
- Llechwen Hall's Resident DJ until 12pm.
- Express Check-in for the Bride & Groom.
- Discounted Accommodation for Guests.
- Wedding Decor Design Service
- Use of 6 glorious acres of Landscaped Gardens and views across the Welsh Valleys for perfect Wedding Photos.
- Designated Free Parking.

£69.00 per person

*providing minimum numbers are met

WEDDING PACKAGE TWO

In addition to the previous package, package 2 includes:

- Upgrade to Wedding Breakfast from Menu 2.
- Upgrade to a Glass of Sparkling Wine on Arrival.
- Upgrade to a Glass of Prosecco for the Toast.
- Complimentary Champagne and Chocolates for the Bridal Suite.
- Upgrade to Premium White Chair Covers complete with Coloured Bow.
- Place Cards.
- Wedding Breakfast Menu Cards.

£79.00 per person

WEDDING PACKAGE THREE

In addition to the previous packages, package 3 includes:

- Upgrade to Wedding Breakfast from Menu 3.
- Upgrade to a Glass of House Champagne on Arrival.
- Upgrade to two Glasses of Wine for the Meal.
- Upgrade to a Glass of House Champagne for the Toast.
- Choice of three Canapés.
- Evening Finger Buffet to the value of £18.
- Wedding Favour for each guest: Choice of Cookies, Handmade Chocolates or Heart-shape Welshcakes.
- Tea & Coffee with Chocolate Mint.
- Choice of Popcorn Cart or Chocolate Fountain.
- Live Photo Album Set-up.
- A3 Table Plan.

£109.00 per person

CHILDREN'S PACKAGE £29.00 per person

Available to all weddings selecting a wedding package option (suitable for guests under 12 years of age). Package includes: Meal from Children's Menu, Orange juice on arrival, fruit squash with the meal as well as suitable options included in packages 1-3, e.g. welsh cakes.

WHAT OUR GUESTS SAY

"Llechwen Hall is one of my favourite places, as we are having our wedding reception there in October. The staff are all amazing, they can't do enough for us and are really professional while making us feel as if we are with family. Llechwen Hall has everything you would want and need in a hotel/wedding venue/restaurant."

Lisa & Gavin - May 2017

"I got married here on the 13th April 2017 and it was the most amazing day! From start to finish everything was brilliant. All the staff were so lovely and friendly. The food was fab and everyone commented on how well organised the day was. Cannot thank Laura enough for all her time and hard work helping us plan our special day. Big 'Thank You' to all the staff at Llechwen for making our day magical."

Jess & Ben - April 2017

"Provided the perfect day. Can't thank you enough! Perfect food. Perfect staff. Perfect place."

Katie & Craig - March 2017

"Don't even know where to start! Myself and my husband got married here on December 1st and couldn't have wished for a better day than what we had from Llechwen Hall. I had no intention of getting married in this country until we decided to go for a nose at a wedding fayre they were hosting and the rest, as they say, is history. Laura had so much love for our Harry Potter theme that she fuelled my creativity, allowing and encouraging me to create what was truly our perfect, magical day. Communication was fast and efficient. All questions were answered professionally. Ideas were bounced back and forth and it didn't feel like I was talking to a business, but rather planning our special day with a friend. The actual day went without a hitch. It was calm and relaxed. The food was superb, the staff were all amazing. The marquee was beautiful and I could carry on gushing.. Safe to say they've gained lifelong customers and we've gained lifelong friends who we cannot thank enough for making sure we had the perfect day. Cannot recommend highly enough and will be up for a cuppa when we have our album back. Much love from the new Mr & Mrs."

Nicola & Scott - December 2016

"We got married on the 27th of August and from Day 1, with all the planning preparations, nothing was too much to ask. We received the most amazing service we could have asked for and everybody in their team are such lovely people. We can't recommend Llechwen Hall Hotel enough. The whole day was an absolute dream!"

Kirsty & Ashley - August 2016

READ MORE ONLINE

For the latest reviews on the hotel, checkout our Llechwen Hall Facebook page or search for us on TripAdvisor.com!

WEDDING COUNTDOWN CHECKLIST

12 MONTHS TO GO

- Set a budget.
- Speak to a registrar about your date.
- Decide on guest numbers.
- Meet with our Wedding Team.
- Settle 10% of your wedding invoice with us.

11 MONTHS TO GO

- Book your photographer/videographer.
- Book any live entertainment.
- Send out save-the-date cards.

10 MONTHS TO GO

- Choose the bride's dress.
- Pick your bridesmaids, ushers and best man.
- Start looking for your honeymoon destination.

9 MONTHS TO GO

- Decide on your flowers.
- Pick your buttonholes, bouquets and centerpieces.
- Choose your bridesmaids' dresses.
- Discuss your food and drink options with us.

8 MONTHS TO GO

- Order your invitations and envelopes.
- Choose your wedding stationery.

7 MONTHS TO GO

- Decide on your wedding cake.
- Select your favours.
- Book your transport to the hotel.

6 MONTHS TO GO

- Confirm the order of service with your Wedding Co-ordinator and the registrar.
- Pick your wedding bands.
- Choose the Groom's and ushers' outfits.
- Choose gifts for your bridesmaids, ushers, best man and mothers.
- Settle 25% of your wedding invoice with us.

5 MONTHS TO GO

- Change the name on your passport.
- Book a consultation with your hair stylist.
- Send out your invitations .

4 MONTHS TO GO

- Decide on your accomodation at the hotel.
- Start planning hen and stag nights.
- Shop for your honeymoon.
- Settle 50% of your wedding invoice with us.

3 MONTHS TO GO

- Book your hairstylist and make up artist for your wedding day.
- Prepare your giftlist.
- Choose the bride's accessories and shoes.
- Settle 75% of your wedding invoice with us.

2 MONTHS TO GO

- Try on your outfits.
- Discuss your final numbers with the hotel.
- Settle 100% of your wedding invoice with us.

1 MONTH TO GO

- Work out your table plan.
- Discuss your music with our resident DJ.
- Give your Notice of Marriage.
- Enjoy your hen and stag nights.

FREQUENTLY ASKED QUESTIONS

Are there any deposits to pay?

Yes, you will be required to pay a non-refundable £600 deposit within 10 working days of booking your wedding. A staggered payment plan will be agreed for further payments.

How many guests can be accommodated at Llechwen Hall?

Our largest banqueting venue; the Garden Marquee can accommodate between 50 to 300 guests.

Do I need to book the registrar?

Yes, after you have selected a date with us, you will need to contact and book a registrar. You can contact the local registry office on 01443 863 478.

I have a number of guests travelling from out of town to attend my wedding, do you offer any special room rates?

Yes, all wedding guests can benefit from special room rates please refer to the accommodation section of this pack or ask a member of our wedding team for further details.

Who will oversee my event?

A dedicated member of our team will be there to oversee your event and ensure that everything runs smoothly.

What music can I play at my wedding?

Our resident DJ would be more than happy to discuss the music for your special day.

Can we bring in our own food and drinks?

We do not allow external catering, however we do permit Wedding cakes, favours and a few other items. Please ask for ideas and assistance.

Can we have a menu testing?

We are more than happy to help you decide on your wedding breakfast menu options with a complimentary menu tasting. Please ask your wedding team member for more details. Alternatively, we offer samples of our wedding menu options at our Wedding Showcase events.

Do you have any family rooms?

Yes, we do offer family rooms that have either bunk beds and/or sofa beds.

Can we use any outside entertainment?

Yes, live entertainment can be used subject to approval by Llechwen Hall. Live Entertainment must also abide by the hotel's strict noise control policy.

What time does the bar close?

The Marquee and Nelson Suite bars close at 12am midnight. We can offer an extension to 1am at a supplement of £450 (available Monday - Saturday only).

Can we use confetti?

We would kindly ask that the use of confetti is limited to inside the hotel only.

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Confirmation of Booking

- A provisional booking can be made for the available date of your choice and will be held for a maximum of 10 working days. After which, a signed confirmation together with a non-refundable, non-transferable deposit of £600 will secure your booking. Any non-refundable deposit is taken with the understanding that these terms and conditions have been read and accepted.

Terms of Payment

- The hotel's standard payment plan is as follows:

Duration from Event	Balance Due
12 months or longer	25% of the rate quoted
9 months prior	50% of the rate quoted
6 months prior	75% of the rate quoted
2 months prior	100% of the rate quoted

- Final numbers are required 60 days prior to the date of the wedding. You will be invoiced on the basis of these numbers. The outstanding balance relating to your booking is due 60 days prior to the date of the wedding. In the event that your numbers reduce, no refunds are given once the final numbers have been confirmed. If final numbers increase during the 60 days prior to the date of the wedding, payment must be made in full at the time of notifying the hotel. The hotel reserves the right to not permit the increase of guest numbers.
- Any accommodation being held must be guaranteed with a credit or debit card. Rooms not guaranteed will be released for resale 28 days prior to your wedding date.
- These prices are valid until 31st December 2019. Please contact us directly if your wedding is planned for after the 31st December 2019.
- We reserve the right to amend our prices.
- Prices are inclusive of VAT. Should the percentage of VAT change, after booking but prior to the event, you will be asked to pay the difference in the resulting price increase.
- Failure to make a payment by the due date for that

payment will be regarded as a cancellation of the booking and the date will be released for re-sale.

Amendments and Cancellations

- In the unfortunate circumstance that you have to cancel or postpone your wedding date at any time prior to the event, the following cancellation charges will apply:

Period of Notice	Charges
Over 12 months	10% of the rate quoted or £600 (whichever sum is greater)
Between 9-12 months	25% of the rate quoted
Between 6-9 months	50% of the rate quoted
Between 2-6 months	75% of the rate quoted
2 months or less	100% of the rate quoted

- Please note that deposits already paid against your event will be offset against your cancellation charge.
- All amendments or cancellations must be confirmed in writing and the facilities you have reserved cannot be cancelled until this is received and acknowledged.
- We strongly advise that you consider appropriate Wedding insurance to cover events such as cancellations.

Amendments or Cancellations by the Hotel

- The hotel reserves the right to amend the decor or layout of the rooms, function suites and external areas without prior notice.
- The hotel reserves the right to cancel any booking forthwith or reserves the right to offer alternative facilities without any responsibility on its part in the event of:
 - a. Any occurrence beyond the reasonable control of the hotel which shall prevent it from performing its obligations in connection with the booking.
 - b. If the booking might, in the opinion of the hotel, prejudice the reputation of the hotel.

- c. If the hotel becomes aware of any alteration in the client's financial situation.
- d. We reserve the right to cancel any reservation, without prior notice, should any of the terms & conditions not be strictly adhered to.

Extras

- Our full Wine List is available on request. If you wish to provide your own alcohol, the following corkage fees will apply and be charged in advance:

750ml bottle of wine	£18 per item
750ml bottle of sparkling wine	£23 per item
Up to 1l bottle of spirits	£60 per item

(please enquire for over 1l)

- Guests who bring alcohol onto the hotel premises will have said alcohol confiscated and be charged accordingly. Please note, we do not permit small alcohol bottles as wedding favours.
- For day only weddings the hotel (except for residents) must be vacated by 6pm. For day and evening weddings the hotel (except for residents) must be vacated by 12.00am. We can offer an extension until 1am at a supplement of £450 (available Monday - Saturday only).
- Our Residents Bar may remain open until 1am at the discretion of the Manager (available to residents only).
- No external caterers or guests own food stuffs are

Client Signature

Client Signed:

WEDDING TERMS & CONDITIONS 2019

permitted. Any external food found on the premises will be removed. This does not include Wedding cake and favour suppliers.

- The hotel holds no responsibility for the transportation or care for Wedding cakes provided by external suppliers.

Entertainment

- No external DJ's are permitted. Llechwen Hall will provide a resident DJ if required.
- Live entertainment may be permitted if all relevant insurance documents are obtained and the permission of Llechwen Hall is sought in writing prior to any booking being made. We also require that all electrical equipment is PAT tested.
- All live entertainment must comply with the hotel's strict noise control policy.
- Live acts are required to use the hotel's noise limiting amplification system and are required to attend a sound check prior to the Wedding date. No speaker equipment other than that belonging to the hotel may be used.
- Live acts are permitted to perform until no later than 9:30pm.
- The hotel reserves the right to cancel or stop any entertainment either prior to, or during the Wedding if said entertainment fails to comply with the hotel's noise control policy. The hotel does not accept any liability either to the providers of the live entertainment or yourselves for any losses incurred as a result of such actions.
- No fireworks are permitted on the premises. A £1000.00 fine will be enforced if fireworks are used. This also includes the use of sparklers.
- Bouncy Castles, Rodeo Machines etc are only permitted with the hotels' written permission and if booked by the hotel's nominated supplier.

General

- A meeting will be held 14 days in advance of your wedding date to confirm your final requirements. At this meeting we will require the names and contact details of all suppliers

arriving on the day and days leading up to your Wedding, as well as approximate times of delivery.

- We reserve the right to amend our booking terms & conditions and to enforce said changes and amendments to existing and provisional weddings to give effect to legislative changes that may have occurred after you signed the terms and conditions.
- We require your wedding suppliers to complete their 'set-up' or deliveries no later than 10am on the day of the wedding.
- Please note arrival times are important as there may be more than one function/wedding per day (unless you have chosen the exclusivity package).
- Where the exclusivity package has been purchased, and it is your intention to recover the cost of rooms from your guests, this arrangement is personal to you and your guests and Llechwen Hall will have no obligations in this regard. The hotel may agree to collect payment in these circumstances but this must be specifically agreed in writing between the Bridal party and an authorised hotel representative (credit card details will still be held against rooms in case of damage, loss, etc).
- The exclusivity option guarantees no other wedding will take place that day at the hotel. However, the lounge and restaurants will still be open to members of the general public.
- The Wedding Breakfast is a set package. It is our standard practice for you to choose the same starter, main course & dessert for each guest. Should you wish to offer your guests a choice of Wedding Breakfast Menu options, this must be agreed in writing with your wedding team member and will incur a £6 per person supplement. We will also require your service table plan to clearly show each guests pre-ordered menu choices. (Please note that vegetarians and guests with special dietary requirements are always catered for).
- For Day and Evening Weddings, an Evening Buffet must be provided for all Evening Guests attending.
- Evening Buffets are available only after Day Wedding Breakfasts during Fridays and Saturdays or a supplement of £35 per head is chargeable.

- In accordance with HACCP guidelines (Hazard Analysis and Critical Control Point), the hotel will display a buffet for a maximum of four hours for a cold buffet and two hours for a hot and cold buffet.
- Half day weddings are only available Sunday - Thursday.
- The party agreeing to these terms accepts responsibility and liability for any damage, disruption to normal business, and/or costs involved in reparation to the hotel and/or any third party resultant from unacceptable, negligent or reckless behaviour of any guests attending.
- Any damage to Llechwen Hall property must be paid for and is the responsibility of the bride and groom. This will be charged at repair costs plus external contractor rates. A credit/debit card number is required in line with this policy. You will be notified of any charges to be made before they are applied.
- Llechwen Hall operates a zero tolerance policy on disruptive behaviour towards other guests and staff. Any guests who behave in an unreasonable manner will be asked to leave the premises.
- All deposits and payments are non-transferable and non-refundable.
- The hotel shall not accept any liability for any loss or damage to property owned by, or in the custody of, you or your guests. The hotel recommends you arrange appropriate insurance cover.
- It is the wedding party's responsibility to ensure that the wedding certificate and all cards and gifts are collected

Client Signature

Client Signed:

WEDDING TERMS & CONDITIONS 2019

at the end of the day and stored in a safe place. Personal items can only be stored at the hotel for a maximum of 48 hours after the date of your wedding.

- For any items left behind at the end of a function, the hotel will take the utmost care to move and store said items into hotel storage for collection, when it is convenient to the hotel. The hotel accepts no liability for any loss of damage as a result of this procedure.
- If ordering chair covers, chair sashes or chiavari chairs, you will need to order enough for the Ceremony as well as the Wedding Breakfast location.
- Wedding decorations and gifts may be left in the Hotel's storage facility however the hotel accepts no liability for the loss or damage to these goods.
- If the Hotel is prevented or hindered from carrying out any of its obligations by circumstances beyond its reasonable control, including but not limited to government interventions, strikes, labour disputes or actions, Acts of

God, national or local disasters or War, then Llechwen Hall's liability to the client shall be no greater than the amount actually paid by the client to the hotel in respect of the event.

- Unfortunately we do not offer early check-in facilities to the Bridal party or wedding guests unless this has been agreed in writing between the bridal party and an authorised representative of the hotel. If you or your guests wish to get ready at the hotel we can offer a room for the night before at discounted room rate (subject to availability).

I have read, understood and agree to the Terms and Conditions:

On behalf of the client:

On behalf of the Llechwen Hall:

Date:

Date of Wedding:

Client Signed:

Hotel Signed:

Printed:

Printed:

LLECHWEN HALL HOTEL & RESTAURANT
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